



MENDOZA COLLEGE OF BUSINESS

Chicago MS Business Analytics

Welcome to Chicago!





MENDOZA COLLEGE
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Your Student Services Team

Christine Gramhofer

**Director of Student Services,
Mendoza Graduate Programs**

Priscilla Rodrigues

**Classroom Coordinator, Chicago
Specialized Masters Programs**



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Building Logistics

- South side entrance on Jackson St.
- East side entrance on Michigan Ave.
- Elevator bank on North Side of the building (Michigan Ave.)
- Turnstile to access elevators and 2nd floor dining area
- Elevator Bank on North Side of Building
- **2nd Floor:** Classroom on East Side of Building
 - Suite Keypad Code: 1397#
 - Restroom Keypad Code: 1487#
- **3rd Floor:** Classroom on South Side of Building
 - Door Code: 1397#
 - Restroom: Swipe Card only
- Two Stairwells on the North and South Sides of the building



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Turnstile Logistics

- Each student is issued a uniquely numbered white access card *in addition to* the Irish1Card
- Once scanned at the turnstile, you are granted access to elevators and a second set of turnstiles granting access needed to enter Suite 220 (Dining Room)
- White access cards are needed each residency and anytime you come to campus after hours
- Access to building due to forgotten card is gained by showing ID at security desk (1st floor) and they will print a temporary day/weekend pass for you to use
- Lost cards replaced for a \$30 charge to you
- Replacement holders are available, see Christine or Priscilla



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After Hours (before 8:00 a.m. and/or after 6:00 p.m.)

- Use **Michigan Avenue** entrance
- **Check-In (possible)** at Security Desk (near 1st floor elevators) with your name and Irish1Card along with white access card
- 2nd Floor
 - Enter through the breakout room door equipped with a keypad (south side of atrium) (1397#)
 - You only will be permitted access to the breakout rooms and the business center portions of the suite.
- 3rd Floor
 - All you need to enter the 3rd floor space is the door code (1397#)
 - You only will be permitted access to the breakout rooms and serverery



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Breakout Rooms

- Availability (non-class days)
- First-come, first-served – no reservations
- Other ND affiliates may reserve the space on non-residency weekends preventing usage
- 2nd floor breakout rooms are accessible via the hallway using the keypad code 1397#



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Safety Precautions

- Please do not keep your valuables unattended as 224 S. Michigan is a public space with a restaurant and two bars
- Avoid leaving personal items in the 2nd floor dining room or in view of the windows into the suite
- If you are ever concerned about a situation, please call the building Security Desk at (312) 341–9436 and inform a staff member
- In case of emergencies first call 911, then call (312) 341–9436 to notify building management of emergency situation, and inform a staff member

Emergencies

- Follow instructions from ND and building staff
- Evacuation checkpoint □ Palmer House Hotel

17 E. Monroe Street, Chicago, IL 60603 (one block south)



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Student Parking

Directions

The entrances for **Grant Park South**:

- South Michigan Ave., between Congress Parkway (from the South, heading North)
- Jackson St. (from the North, heading South)

Registration

To register for parking with Millennium Garages:

- Complete registration form posted on MSBA-C portal
- Submit to the garage office with state ID along with Irish1Card for discount
- For more information), please visit:
- <http://www.millenniumgarages.com/grant-park-south/>

Parking (misc.)

For additional parking information, please visit:

- www.chicagoparkingmap.com
- www.Chicago.centralparking.com



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Classrooms

- Classrooms will be opened 1 hour prior to the start of class and locked immediately following the end of the day
- If you bring a drink into the classroom, please make sure that it is covered with a lid at all times
- You may bring snacks into the classrooms
- Classroom to remain unlocked on breaks and during lunch



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Meals

- Most meals will be served from the Suite 220 server
- Breakfast will be served beginning 1 hour prior to the start of class
- Let us know if you have specific dietary restrictions other than what you provided in Becoming Irish



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Technology

- Network: Eduroam or ND-CHIC
- ND email (must include “@nd.edu” username and password)
- Breakout room technology and classroom tech tables
- Recordings via Panopto
 - Live 3-5 second delay (non-interactive)
 - Accessible via MSBA-C Canvas site
- ND Print using Irish1Card